

**DESIGN REVIEW BOARD
MEETING MINUTES**

June 11, 2014

36 Bartlet Street
3rd Floor Conference Room B

Call to Order:

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Eric Daum, Suzanne Korschun and Anita Renton.

SIGN APPLICATIONS

Residential Mortgage Services, 16 Post Office Ave.

DRB-14-13

Presenting the application is Don Harvey from Harvey Signs. The applicant is applying for one blade sign to be located above the entry door. The size of the sign is within the guidelines of the by-law. There was discussion about moving the sign between the windows near the existing lighting. The applicant prefers the sign located centered above the door.

Ms. Korschun motioned to approve the application as submitted.

Mr. Daum seconded the motion.

All in favor (4-0)

MINUTES

Meeting of February 12, 2014, March 12, 2014 and April 9, 2014

Mr. Gibson motioned to accept the minutes as submitted.

Mr. Daum seconded the motion.

Vote: Unanimous (4-0)

DISCUSSION

New Member

Town Manager, Mr. Stapczynski is reviewing applications from the talent bank regarding a new DRB member. The board agrees that they would like a member with design background.

July Meeting

Mr. Gibson will not be able to attend the July meeting. There is a possibility that Ms. Renton will not be able to also.

Due to a lack of quorum, the July meeting is cancelled.

There being no further business, the meeting of the Design Review Board for June 11, 2014 was adjourned at 7:00 p.m.

Respectfully Submitted,

Patti D'Agata